

**(FOR PERSONNEL OFFICE USE ONLY)**

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**POSITION:** \_\_\_\_\_

**OWEGO APALACHIN CENTRAL SCHOOL DISTRICT**

36 Talcott Street  
Owego, New York 13827

**APPLICATION FOR EMPLOYMENT**

Position(s) Desired \_\_\_\_\_ Date \_\_\_\_\_

**PERSONAL INFORMATION**

Name \_\_\_\_\_  
(first) (initial) (last)

Present Address \_\_\_\_\_  
\_\_\_\_\_  
(city) (state) (zip)

Phone #1 \_\_\_\_\_ Phone #2 \_\_\_\_\_

Have you been previously employed by the Owego Apalachin Central School District? \_\_\_\_\_

If yes, what year(s)? \_\_\_\_\_

Have you ever been convicted of a criminal offense other than a minor traffic violation? \_\_\_\_\_

Is there a criminal charge of any type currently pending against you? \_\_\_\_\_

**EDUCATION**

	Name & Address	Graduated	Course
High School	_____	Yes ___ No ___	_____
College	_____	Yes ___ No ___	_____
Business or Trade	_____	Yes ___ No ___	_____

High School Equivalency Diploma? Yes \_\_\_\_\_ No \_\_\_\_\_

**EMPLOYMENT HISTORY (Begin with last or present employer)**

Dates From/To	Name & Address of Employer	Salary	Supervisor	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

References: Give below the names of four persons not related to you, including persons under whom you have worked, or who have first-hand knowledge of your character, personality, work habits, and general ability and who may be contacted as references.

Name	Address	Business	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I hereby authorize the release of information regarding past employment and personal references to the Owego Apalachin Central School District.

Date \_\_\_\_\_ Signed \_\_\_\_\_

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**COMMENTS BY APPLICANT:** You may use this space to provide additional information relative to your application for this position.

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I hereby certify that the information presented on this form is true, accurate and complete. Any falsification will be sufficient cause for disqualification or dismissal. References and personal information which become part of this record are to be regarded as confidential and will not be revealed to me.

Date \_\_\_\_\_ Signed \_\_\_\_\_

**Our volume of applications does not permit acknowledging their receipt. Should we have a vacancy which suits your qualifications, we may call you for an interview.**

The Owego Apalachin Central School District does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, race, ethnicity, religion, age, or disability in violation of Title IX of the Education Amendments of 1972, title VII of the Civil Rights Act of 1964, 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act or the New York State Human Rights Law.